



BRADFIELD PARISH COUNCIL

Bradfield Village Hall, The Street, Bradfield, Essex, CO11 2UU. Tel: 07851 760264

Email: clerk@bradfieldparishcouncil.org.uk

Minutes of the Full Council Meeting held in St Lawrence Church, The Street, Bradfield, CO11 2US on Tuesday 7th April 2026 at 7.30pm.

Present:	Councillors Coley, Cunningham, Knights, Points, Scott, Weal and Webb.
In the Chair:	Cllr Burton (Chairman)
Clerk:	Mrs Marie Snell
Also present:	1 member of public 0 member of the press Cllr Tanya Ferguson, Tendring District Council Representative

212/25 Apologies for Absence

Members **RESOLVED** to accept apologies from Cllr Osbourne.

213/25 Members' Declaration of Interests

Cllr Knights declared an item reference the Grant Application as a member of Bradfield Rovers Football Club.

214/25 Minutes

Members received the Minutes of the Parish Council meetings held on the 3rd March 2026 and **RESOLVED** to approve as a correct record, signed by the Chairman.

215/25 Public Open Forum (Maximum 15 minutes)

None

216/25 Town Planning Applications as per Schedule Issued by Tendring District Council

To consider the below schedule of applications:

26/00421/DETAIL Land R/O West Manston Windmill Road Bradfield	Submission of details under Outline Planning Permission 24/01734/OUT (allowed at appeal APP/P1560/W/25/3371750) - considering appearance/landscaping/layout/scale for erection of 3 dwellings.	Cllr Coley expressed how BPC has responded to this application prior to appeal in which members objected.
26/00441/FULHH Brook End The Street Bradfield	Householder Planning Application - Single storey front and rear extensions, garage conversion and detached garage.	No comment
26/00482/FULHH 8 Winney Close Bradfield	Householder Planning Application - Single storey rear/side extension and partial conversion of garage to form utility room.	No comment

217/25 District and County Councillor reports

Members acknowledged that the April report from Essex County Councillor, Cllr Guglielmi (*previously circulated*). Members received update from Tendring District Councillor, Cllr Ferguson. At a recent Crime Strategy Meeting, crime has been down in comparison to recent years, and asked BPC if she could present a short briefing in regards to safe spaces for

women and members felt this would be worthwhile for parishioners to be aware of, to be added to the June meeting, owing to Cllr Ferguson's availability.

218/25 Clerk's Report

Members noted the Clerk's April Report (*previously circulated*).

219/25 Bradfield Village Hall Communications

Members acknowledged report from BVH.

220/Working Group Reports

Members received updates from the following working group:

- a. Highways Scheme working Group – working towards completion.
- b. Cemetery Land working group – no further update
- c. War Memorial Working Group – Cllr Coley advised awaiting further update from St Lawrence Church Rep and relevant administration steps to be actioned.
- d. Public Rights of Way Working Group – no further update.

221/25 Amenities

- Members received update noting no additional maintenance carried out but with warmer weather now, projects will commence.
- Members discussed necessary works to be carried out by reputable contractor and agreed there were no additional works.
- Members received quotation from Utility Aid (utilities broker), review and **RESOLVED** to agree the supplier of street lighting with Ecotricity at cost of £3690.21 per year, saving £886.93 annually. A member of the public joined at 7.43pm.
- Members **RESOLVED** to accept quotation at cost of £1650 +VAT with Ian Allston Tree Surgery Limited for necessary tree works within Bradfield Cemetery.
- Members agreed to explore costs to fund the planting of the crocus bulbs along The Street .

222/25 Highways Safety

- Members **RESOLVED** to agree the cost of parking restrictions (Harwich Road and The Street), (Rectory Gardens and the Street) at £2,180 +VAT payable to North Essex Parking Partnership.
- Cllr Burton advised of Essex Safer Speed Strategy with a chance for public consultation and encouraged parishioners of Bradfield to take part, the link to the information to be published on the council website.

223/25 Finance

- Members received the financial report and **RESOLVED** to approve accounts for payment as per the schedule (*circulated separately*).
- Members **RESOLVED** to approve payment of invoices received in accordance with the 2026/2027 budget.
- Members note no emergency expenditure by the clerk, Chairman and Vice-Chairman as specified in Financial Regulations Section 4.
- Members considered council projects with recommendations from Finance Committee (30th March 2026) and **RESOLVED** to agree virements of EMRs in the following:
 - £16,133 – War Memorial project
 - £2,576 – Elections
 - £10,000 – Forthcoming projects including £7652 from solar farm income.
 - £20,652 – Memorial Garden

TOTAL: £49,361

224/25 Donation Request

Members received request for contribution towards Manningtree Beach sand replenishment of £2,000 and felt as Bradfield has its own beach (accessible by foot), with other projects also being of benefit to parishioners of Bradfield. Members **RESOLVED** to donate £100 to Manningtree Town Council.

225/25 Grant Application

Members considered grant application on behalf of Bradfield Rovers Football Club to fund the cost of supply and installation of storage facility at cost of £650 and members discussed at length. Members **RESOLVED** to award grant of £250 which is the upper limit on the council's grant funding policy.
Cllr Knights abstained.

226/25 Items from councillors to be added to the next agenda

227/25 Date of Next Meeting

The next meeting of the council is to be the Annual Parish Meeting followed by the Annual Parish Council Meeting to be held on **Tuesday 5th May 2026 at 7.30pm at St Lawrence Church, The Street, Bradfield, CO11 2US.**

228/25 Exclusion of public and press

- Injury Claim Update

Members **RESOLVED** to discuss matters within closed session owing to nature of the business to be transacted being early stages of dispute under Public Bodies (Admissions to Meetings) Act 1960, Section 1 (2).

The Chairman closed the meeting at 8.03pm

Signed

Dated